

Arlington Memorial

Middle / High School

*Please sign and return this form to the Guidance Office as soon as possible.
Thank you.*

STUDENT RECORDS 2016-2017

The family Educational Rights and Privacy Act (FERPA) requires that school districts annually notify students and their parent(s) of their right to access student records. Therefore, the following information is included in the Student Handbook for the purpose of informing parents and student of their rights under FERPA to:

- a) inspect and review the student's educational records;
- b) request the amendment of the student's education records to insure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other right;
- c) consent to disclosure personally identifiable information contained in the student's educational records;
- d) to file with the U.S. Department of Education a complaint concerning alleged by the school district to comply with the requirement of the Act;
- e) to obtain a copy of the policy (available upon request in the office of the principal, policy FL and regulation FL (Local).

Regarding student records, I understand that certain information about my child is considered directory information. Directory information includes: a student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, date of attendance, awards received in school, and most recent previous school attended. Directory information may be released by the District to anyone who request it unless I object to the release of any or all of this information within 10 days of the time this handbook was issued to my child. I have marked through those types of directory information listed about that I wish the District to withhold.

Parent/Guardian Signature

Date

Student Signature

Grade

Date